

Dear Contractor

RE: Community Pharmacy Arden (Coventry & Warwickshire LPC) Accounts voting 2024-2025

The CPA accounts balance at end of year 2024-2025 was **£195,377** (levy related funds including accruals), with an expenditure of **£242,537** against a planned budget of **£236,000** and income of **£174,081** (including **£108,200** Levy income, **£28,253** wages & office costs cross charges from CPHW and **£37,541** MOU NHS Funds subsidy for some staff, resources, training and events). Note six months Levy holiday was provided during 2024-2025, to bring reserves down (usual annual LPC Levy £216,400).

We had some funding from NHSEI against MOUs – whilst much of this is for additional activities – some things such as Contractor engagement / training and service support activity would have been undertaken anyway at the CPA's own expense. An overview of NHS MOU funding allocation is shared separately within the Annual Report.

Budget for 2025-2026 £288,840 (monthly average £ 24,070) (including £80,030 Levy payable to CPE) (plus £30,000 from NHS MOU Funds)

Contingency Held for 24-25 £33,000 + £21,102 to mitigate risks (Employment allowance recovery, LPC closure costs, MOU contribution to staff costs) = £54,102

Levy Accounts end March 2025: £195,377

Reserves = £195,377 – £54.102 contingency = £141,275

Against a budget of £288,840 (£24,070 / month) Reserves = 49% 5.9 months (NB this budget assumes that £216,400 received in Contractor levies and approximately £31,000 in cross charges from CPHW and £30,000 from MOU Funds).

Points of note on the accounts:

- The employee wages line includes the joint team, 40% of which is cross charged to our partner CPL CPHW.
- The shared support and office function changes have now annualised. Note the CPHW share of the rent and Office & Support team costs for 24-25 are shown as cross charge income.
- To support the increased engagement and service support, we have invested in a new services and engagement officer and project support officer. We had some seed funding for these roles from NHSE. This will allow us to part fund the role for two years with NHS Funds. This has increased the gross wages.
- There are some accruals and pre-payments remain on the 'books'

We hope that these suggestions meet with your approval if you have any queries, please contact the CPA office in the first instance and we will be happy to explain further. ahwlpcc@gmail.com