

**Coventry & Warwickshire LPC**  
**Financial Statements**  
**for the year ended 31 March 2023**

**Contents**

**Year ended 31 March 2023**

---

**Page No**

1 - 2	Report of the Committee Members
3	Statement of Committee Members' Responsibilities
4	Income and Expenditure Account
5	Balance Sheet
6-8	Notes to the Financial Statements
9	Independent Examiner's Report

**Accountants (or  
Auditors)**

Haines Watts Birmingham LLP  
5-6 Greenfield Crescent Edgbaston,  
Birmingham, B15 3BE

## Report of the Committee Members

Year ended 31 March 2023

---

### Principal Activities

Coventry & Warwickshire LPC is a Local Pharmaceutical Committee ("LPC") acting in the role of a local NHS representative organisations.

Our goal is: To work closely with NHS and other organisations to promote the quality and effectiveness of Community Pharmacy Providers

To work with NHS and other Commissioning Organisations to increase the services provided by Community Pharmacy Providers to the population of Coventry & Warwickshire

To work with Pharmacy Contractors to maximise the quality and range of services provided by Community Pharmacy

### The Committee

Coventry & Warwickshire LPC is an association whose functions and procedures are set out in our Constitution [and rules].

During the year Warwickshire LPC merged with Coventry LPC. The amount of income is the amount of reserves introduced by Coventry LPC at the date of the merger.

During the year ended 31 March 2023 Coventry & Warwickshire LPC had 10 members on its main committee as follows:

4 members from CCA

5 members are Independent

1 member from AIMp

Full details of these members can be found on Coventry & Warwickshire LPC website

<https://arden.communitypharmacy.org.uk/about-us/accounts-annual-reports/>

All members have continued to adhere to corporate governance principles adopted by the Committee and the code of conduct.

**Report of the Committee Members**

**Year ended 31 March 2023**

---

**Overview - Continued**

This report was approved by the Coventry & Warwickshire LPC on XX August 2023 and signed on its behalf by:

Theresa Fryer

.....

Treasurer

**Statement of Committee Members' Responsibilities**

**Year ended 31 March 2023**

---

The committee members are responsible for preparing the Report of the Committee Members and the financial statements in accordance with applicable law and regulations.

The committee members are required to prepare financial statements for each financial year. The committee members have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'. The committee members must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the surplus or deficit of the committee for that period.

In preparing these financial statements, the committee members are required to:

- a) select suitable accounting policies and then apply them consistently;
- b) make judgments and accounting estimates that are reasonable and prudent;
- c) prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the committee will continue in operation.

The committee members are responsible for keeping adequate accounting records that are sufficient to show and explain the committee's transactions and disclose with reasonable accuracy at any time the financial position of the committee. They are also responsible for safeguarding the assets of the committee and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The committee members are responsible for the maintenance and integrity of the financial information included on the committee website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The committee members confirm that so far as they are aware, there is no relevant audit information of which the committee's auditors are unaware. They have taken all the steps that they ought to have taken as committee members in order to make themselves aware of any relevant audit information and to establish that the committee's auditors are aware of that information.

# Coventry & Warwickshire LPC

## Income and Expenditure Account

Year ended 31 March 2023

		(Coventry and Warwickshire LPC)	(Warwickshire LPC comparative only)
	Notes	2023	2022
		£	£
<b>Income</b>			
LPC Statutory Levies		216,400	58,790
Reimbursed Expenses		-	(1,280)
Interest Received Gross		-	70
Cross charges	2	120,069	34,073
Transfer of funds from Coventry LPC on merger		86,868	-
<i>Total Income</i>		<b>423,337</b>	<b>91,653</b>
<b>Expenditure</b>			
PSNC		53,162	16,619
Employee Travel Expenses		-	264
Consulting		1,733	-
Chief Officer Salary		35,353	25,250
Employee Wages	3	34,868	38,838
PAYE & NI on all wages		27,539	13,935
Pension		5,107	4,035
Office Software		290	372
Office Insurance		-	257
Office Equipment		-	443
Office Rent		6,274	7,676
Depreciation		356	295
Contractor Events		-	250
Members Expenses		3,783	1,180
Bank Fees		67	-
Insurance		282	-
Third Party Card Fraud		2,202	-
Legal fees		990	-
Professional and payplus fees		767	1,377
Accountancy Fees		3,012	3,240
Payroll Costs		-	973
Member Locum Cost		17,354	14,163
Meeting Rental		979	1,960
Transfer to NHS Account via H&W funds		31,125	6,204
General Expenses – Movement in Debtors and Creditors		9,725	11,365
<i>Total Expenditure</i>		<b>234,968</b>	<b>148,696</b>
<b>Surplus/(Deficit) Arising In The Year</b>		<b>188,369</b>	<b>(57,043)</b>

# Coventry & Warwickshire LPC

## Balance Sheet

Year ended 31 March 2023

		(Coventry and Warwickshire LPC)	(Warwickshire LPC comparative only)
	Notes	2023	2022
		£	£
<b>Non-Current Assets</b>			
Fixtures and Fittings		876	1,071
Computer Equipment		1,138	1,299
		<u>2,014</u>	<u>2,370</u>
<b>Current Assets</b>			
Bank Account		296,126	124,987
Other Debtors		-	-
Deposit Account		-	176
Petty Cash		70	816
		<u>296,196</u>	<u>125,979</u>
<b>Current Liabilities</b>			
Accruals		2,640	2,280
Trade Creditors		-	9,829
Other Creditors		-	10,060
Pension		1,303	282
		<u>3,943</u>	<u>22,451</u>
<b>Net Assets</b>		<u><b>294,267</b></u>	<u><b>105,898</b></u>
<b>General Fund</b>			
Balance at 1 <sup>st</sup> April 2022		105,898	162,941
Surplus/(Deficit) Arising In The Year		188,369	(57,043)
		<u><b>294,267</b></u>	<u><b>105,898</b></u>
Balance at 31 <sup>st</sup> March 2023			

These financial statements were approved by the Coventry & Warwickshire LPC on XX August 2023 and signed on its behalf by:

Fiona Lowe

.....

Chief Officer

Theresa Fryer

.....

LPC Treasurer

*The notes on pages 6 to 9 form part of these financial statements*

Notes to the Financial Statements

Year ended 31 March 2023

---

**1. Accounting Policies**

With the exception of some disclosures, the financial statements have been prepared in compliance with FRS 102 Section 1A and under the historical cost convention. The financial statements are prepared in sterling, which is the functional currency. The financial statements present information about the committee as a single entity. The following principal accounting policies have been applied:

**Income and Expenditure**

Both income and expenditure are accounted for on the accruals basis. The primary source of income shown in the financial statements consists of levies from NHSBA Contractors in respect of that period.

**Judgements and Key Sources of Estimation Uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that effect the amount reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

**Taxation**

Any surplus arising from the activities of the Coventry & Warwickshire LPC on its non-mutual activities is subject to corporation tax.

**Pension Costs**

The amounts paid during the year are charged to the income and expenditure account.

**Financial Instruments**

The committee only enters into basic financial instrument transactions that result in the recognition of financial assets and liabilities like other debtors and creditors. Financial assets and liabilities are recognised when the company becomes a party to the contractual provisions of the instruments.

**Investments**

Investments are initially recognised at cost and are subsequently shown at market value with any changes being reflected in the Income and Expenditure account. Investments are treated as fixed assets as it is the intention of the committee to hold these as long-term assets.

**Debtors and creditors**

Basic financial assets and liabilities, including trade debtors, other debtors and other creditors, are initially recognised at transaction price, unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Such assets and liabilities are subsequently carried at amortised cost using the effective interest method, less any impairment.

**Going concern**

The committee members consider that there are no material uncertainties about the committee's ability to continue as a going concern. In forming their opinion, the committee members have considered a period of one year from the date of signing the financial statements.



Notes to the Financial Statements

Year ended 31 March 2023

**2 Cross charges**

This refers to income derived from cross charges to other LPC. These are charges to cover wage costs, office rent and other office costs. A breakdown is given below:

	<b>2023</b> £	<b>2022</b> £
HW LPC – NHS Funds Transfer	60,000	-
Warks LPC Transfer between accounts	45,000	-
HW LPC Office & Wages recharges	15,069	17,518
Coventry LPC recharges before merger	-	16,555
	<b>120,069</b>	<b>34,073</b>

**3 Employees**

Employee wages consist of:

	<b>2023</b> £	<b>2022</b> £
Admin Net Wages	24,996	29,328
Engagement officer	-	-
Admin Digital Assistant	9,872	9,510
	<u>34,868</u>	<u>38,838</u>
	<u><u>34,868</u></u>	<u><u>38,838</u></u>

**4 Debtors**

Other Debtors  
Trade Debtors  
Current Account  
Deposit Account  
Petty Cash  
PAYE  
Pension  
Net Wages

	<b>2023</b> £	<b>2022</b> £
	-	-
	-	-
	296,126	124,988
	-	176
	70	816
	-	-
	-	-
	-	-
	<u>296,196</u>	<u>125,979</u>
	<u><u>296,196</u></u>	<u><u>125,979</u></u>

Notes to the Financial Statements

Year ended 31 March 2023

---

**5 Creditors: amounts falling due within one year**

	(Coventry and Warwickshire LPC)	(Warwickshire LPC Comparative only)
	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Accruals	2,640	2,280
Trade Creditors	-	9,829
Other Creditors	-	10,060
Pension	1,303	282
	<hr/>	<hr/>
	3,943	22,451
	<hr/>	<hr/>

**Independent Examiner's Report**

**Year ended 31 March 2023**

---

In accordance with our terms of engagement we have prepared for your approval the financial statements of The Coventry & Warwickshire Local Pharmaceutical Committee for the year ended 31 March 2023 from the accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at [icaew.com/members](http://icaew.com/members) handbook.

This report is made solely to you, in accordance with our terms of engagement. Our work has been undertaken solely to prepare for your approval the financial statements of The Coventry & Warwickshire Local Pharmaceutical Committee and state those matters that we have agreed to state to you in this report in accordance with the guidance of ICAEW as detailed at [icaew.com/compilation](http://icaew.com/compilation). To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than you for our work or for this report.

The closing balance for each year comprises the balance at the bank (per the date given) adjusted for any cheques or deposits that have not cleared the bank and expenses accrued paid out after the year end. We acknowledge the bank balance at the year-end is £296,126.

You have approved the financial statements for the year ended 31 March 2023 and have acknowledged your responsibility for them, for the appropriateness of the financial reporting framework adopted and for providing all information and explanations necessary for their compilation.

We have not verified the accuracy or completeness of the accounting records or information and explanations you have given us and we do not, therefore, express any opinion on the financial statements.

Haines Watts Birmingham LLP  
5-6 Greenfield Crescent,  
Edgbaston,  
Birmingham,  
B15 3BE

Date: .....