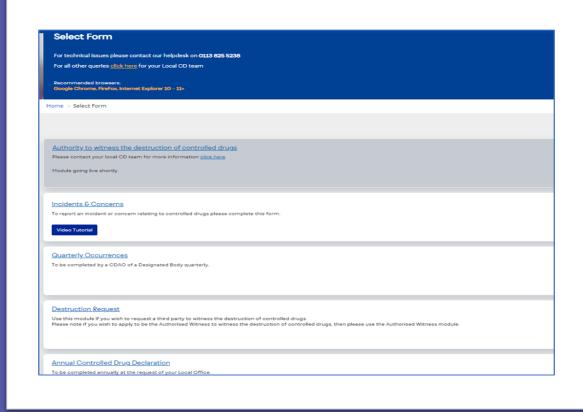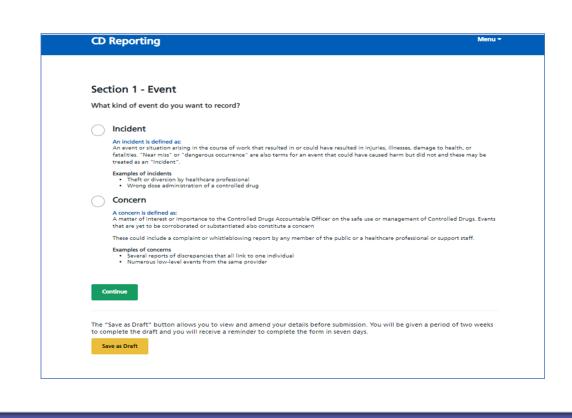# Controlled Drug Reporting Website

Launch Date – Thursday 1 December

- The website goes live for reporters on the 1 December

- Reporters need to register as a new user from this date when they first access the new website

- The new event module for Incident and Concerns will be turned on

- Other modules remain the same and will be turned on at a future date

Changes to reporting module

Incident or Concern

Incidents for submission include events that have already happened, directly, or as a result of a different occurrence, and have caused injury, harm, or health damage, including 'near misses' for example:

- Loss of CDs following a pharmacy break-in
- Prescribing error on a prescription from a GP surgery
- Running balances with a discrepancy between stock and register
- Failure of a syringe driver in a home setting for end of life community care

Concerns relate to issues which *may* occur due to e.g. poor practices, system failures, or worries regarding colleagues in relation to Controlled Drugs. Reporting Concerns may also be 'whistleblowing' re issues surrounding CD safety e.g.:

- Worries by surgery staff that a staff member may be self-prescribing CDs following behavioural changes (*concerns may be submitted anonymously*)
- Concerns relating to unauthorised staff having access to CD cupboard keys/not following SOPs
- Inappropriate prescribing of high volumes of Controlled Drugs identified by a Hospice
- Substance misuse service concerned about GP CD prescribing

Controlled Drug Reporting Organisations

Communications need to be sent to all organisations that **prescribe, dispense, administer** controlled drugs and need to be notifying the NHS England CDAOs.

This includes but is not limited to:

- Community Pharmacies
- Pharmacy Superintendents
- GP Practices – NHS
- GP Practices – Private
- Designated Bodies

- Dental Practices – Private
- Dental Practices – NHS
- Drug and Alcohol Teams
- Private Prescribers
- Care Homes

What is next

- Other modules of the portal are being worked on
- Training videos and guides will be available to support users
- Other resources such as newsletters and guides will still be available to download