

Agenda for Warwickshire LPC & Coventry LPC – 13th January 2022

TEAMS ONLINE

LOCATION & LINKS	<p>Box- see links below on agenda sections (pre-reading) – 1 hour</p> <p>Warks:</p> <p>TEAMS:</p> <p>Join on your computer or mobile app: Click here to join the meeting</p>
CHAIR	Jas Heer / Vicki Roberts - joint session (VR / JH Coventry only & FO Warks only)
MEMBERS Coventry LPC	Jas Heer, Vicki Roberts, Prad Duggal, Ashwin Hindocha, Adel Ghulam, Jas Jeers, Bal Heer, Dev Joshi, Ashok Jassi
MEMBERS Warwickshire LPC	Faye Owen, Theresa Fryer, Sat Kotecha, Sam Griffiths, Mike O'Donnell, Caroline Harvey, Deepak Lodhia, Lucie Kemp, Indep Vacancy
IN ATTENDANCE	Fiona Lowe, Kathy Robinson, Zoe Ascott, Andy McKenna,
MEMBER APOLOGIES	
Guests & Observers expected to attend:	
Voting	Any voting will be undertaken following discussion during the closed sessions of the meeting. Where an agenda item is expected to result in a vote it will be flagged and any Member who is not able to attend the LPC Meeting may ask another Member to act as Proxy. This should be communicated to the Chief Officer through ahwlpc@gmail.com prior to the meeting starting along with any apologies.
LPC Meetings	<p>We welcome Contractors and Observers to the open sessions of our meetings.</p> <p>We hold our meetings on alternate months and the dates and agendas are available on our LPC websites. (January, March, May, July, September, November). The AGM is planned for October. The public minutes will also be posted on the website following approval.</p> <p>We generally hold the open part of the meeting within the hours of 10.30 am and 1pm.</p> <p>The exact times will be confirmed 1-2 weeks before the meeting.</p>
Observers	Contractors and Observers are welcome to pose questions in advance to the LPC on any open agenda item or relevant Community Pharmacy topic to be considered in AOB. These should be sent to the admin LPC email account: ahwlpc@gmail.com at least two days prior to the meeting to allow time to be incorporated into the agenda.
Guests & Observers	<p>Guests will be welcome to provide an update to the LPC during a pre-arranged slot on the agenda, if any areas are sensitive and not to be published in public minutes this should be made clear before sharing and will be noted and added to closed session minutes. They may attend the rest of the open meeting if they so wish.</p> <p>The Chair will invite observers / guests to contribute to discussions during agenda items or at the end of the open meeting.</p>
Declarations of Interest	All Members and Support team will complete DOI and confirm any changes at the start of every meeting. Guests, Contractors and Observers will be asked to make any declarations of interest when they join.
Confidentiality	All Members and attendees are reminded that you are bound by confidentiality where any declared sensitive information is shared. A confidentiality declaration is included within the DOI for guests and observers. Members and LPC team are additionally bound under the constitution and separate confidentiality agreements.

Next LPC Meetings

At Citrus Hotel CV8 3DY: 22nd March 2022 – Warks chair (new LPC in shadow to elect interim Chair, VC & Treasurer) **(booked)**

Citrus Hotel: April 7th 2022 – Interim Exec – Financials – interim 3 months budget – plans for May 12th **(booked)**

Citrus Hotel: May 12th 2022 – Full new LPC – Team building and review of stakeholders, commissioners, services, contractors etc in C&W

MS Teams: Thursday July 7th 2022;

Citrus Hotel: Thursday September 8th 2022 TBC